



Wharton County Junior College

Leadership Committee Meeting

1. Leadership Committee Meeting Minutes

Item	Description
Date	August 7, 2007
Time	9:00 A.M.
Location	Administrative Conference Room

2. Attendees

Role	Name
Chair	Betty McCrohan
Minute Taker	Deanna Feyen
Attendees	Pate, Dr. Ty; Kocian, Bryce; Collins, Leigh Ann; Rehak, Patricia; Dr. Wayne Taylor; Stavinoha, Natalie
Absent	Pinson, Dale; Youngblood, Pam; Jones, Dr. Dan

3. Agenda

	Topic	Owner
1.	SACS-Review the core standards for the Compliance Report	
2.	Other Items	
3.		
4.		

4. Information Items

	Description	Date	Participants
1.	Leigh Ann stated a folder was created for the completed standards. Another folder labeled "Second Revisions to Review" was also created. All members need to move their standards into this folder after their revisions have been made. Bryce stated his reader is in the process of reading the standards. The standards will be reviewed by his team a second time before being posted on the second review folder. Leigh Ann stated all standards will be sent for grammatical and technical editing by September 15, 2007.		
2.	2.7.4 – Add source documents of students for AA, AAT, and AAS graduation examples. 2.10 – Need to identify the description of the Carl Perkins Grant. Explain what student development means. Need to reference learning labs, and add Lead Program under service programs. Change "many faculty members" and put "departments participate". The last paragraph needs to tie to the objective of the mission statement. Source documents need to be added. 3.4.10 – ACGM and WECM need to be spelled out. This standard needs to be reworked.		

	3.10.2 – This standard will be reworked. Need to spell out what we require for SACS in the first paragraph. 3.10.3. – This standard should be addressing financial aid only (federal and state). This standard will be clarified. 3.10.4. – How does the budget process show control? Need to include risk management, such as security at each campus and how we ensure control. 3.10.5 – Add source documents.		
3.	If needed, a leadership team meeting will be held on Friday, August 31, 2007. A person will be needed during the Christmas holidays to review non-technical standards.		

7. Action Items

	New Action Items	Owner	Due Date	Status
1.	All members need to move their standards into this folder after their revisions have been made.	All Leadership Team Members		
2.				
3.				
4.				

5. Adjournment

		Owner	Due Date	Status
1.	The meeting adjourned at 10:15 A.M.			